

IPC (www.ipcgmbh.com) works alongside international financial institutions, development agencies, and visionary businesses to deploy the tools of finance to address our world's most pressing issues, including climate change, youth employment, and sustainable agriculture. Our clients and partners include institutions such as the EBRD, EIB, GIZ, KfW, and the EU, as well as commercial banks, investment funds, and private foundations.

As a part of our global business development activities, IPC regularly participates in competitive tender processes, for which we prepare proposals, presenting our experience, proposed staffing, and approach to helping our clients achieve their objectives. For our growing business development team, we are seeking to augment our pool of

Proposal Writers (freelance) (f/m/d) Location: Remote/Global

Your tasks

- develop and write technical proposals as a part of tender processes
- prepare draft workplans, approach, and methodology sections of technical proposals
- work closely with IPC's internal staff and technical teams to develop and implement a winning proposal strategy
- integrate feedback and revise proposals to meet IPC and client standards

Your profile

- proven, successful experience in project design and proposal writing for KfW, EBRD, EIB, GIZ, Proparco/AFD, European Commission, or similar organisations
- 2+ years of work experience in development co-operation and/or development finance
- subject-matter expertise in an area relevant to IPC's work (e.g. SME finance, gender finance, green and climate finance, youth employment, entrepreneurship, training and skills development)
- exceptional English and/or French writing skills – ability to distill complex concepts into succinct, attractive, and clear prose
- well-organised, detail-oriented, and self-starting
- able to work independently, accurately estimate time required to complete tasks, and meet tight deadlines

If you are looking for a challenging and impact-oriented job in a multi-cultural and dynamic work environment, we look forward to getting to know you. Please **send a CV and a summary of your proposal writing experience to hr@ipcgmbh.com with the subject "Proposal writer (pool)".** Applications will be considered on a rolling basis.

Please note that successful applicants will join IPC's roster for proposal writing assignments. These assignments will be contracted and compensated on an individual, per proposal-basis. Volume and timing of work is highly demand-driven and unpredictable.

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